



# COTTON UNIVERSITY

## ACADEMIC REGISTRAR

Panbazar, Guwahati – 781001, India  
Website: [www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in)

No. CU/Acad/SCR/2024/234/ 823

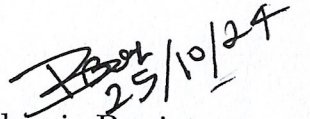
Dated: 25/10/2024

### NOTIFICATION

(FORMAT FOR APPLICATION FOR EXTENSION IN PhD TENURE)

This is for general information that the request for extension in PhD Tenure has to be submitted as per the format available on the University website .

This Notification has been issued as per Resolution No. 2 of the Standing Committee for Research Meeting held on 7th October, 2024.

  
Academic Registrar

Memo No. CU/Acad/SCR/2024/234/

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Dated:

*e-Copy for information to :-*

1. Pro-VC
2. PS to VC for kind appraisal of the Hon'ble VC
3. PS to Registrar
4. All Deans of Faculties
5. All Heads of Departments for information and onward reference
6. All recognised PhD Supervisors
7. Office File

  
Academic Registrar



# COTTON UNIVERSITY

PANBAZAR :: GUWAHATI :: ASSAM :: 781001

Website : [www.cottonuniversity.ac.in](http://www.cottonuniversity.ac.in)

Form No. CU/PhD-Extn/20\_\_\_\_\_/

**Application for Extension of Timelines for Submission of Ph.D. Thesis (Final Registration/Submission)**  
(tick relevant)

To  
The Academic Registrar  
Cotton University

Respected Sir,

I hereby apply for extension of time for submission of my Ph.D. thesis and furnishing the following information:

1. Name of the Applicant (Scholar) (in CAPITAL letters):
2. Enrolment no. :
3. Date of Admission :
4. Date of Provisional Registration :
5. Date of Final Registration :
6. Programme: Ph.D. in \_\_\_\_\_
7. Nationality: \_\_\_\_\_ 3a. Category (SC / ST / OBC / PH / Others):
8. Email Address:
9. Contact Number(s):
10. Department:
11. Category (Full time/Part time):
12. Topic of Research:
13. Duration of Extension Sought for final registration / submission (tick relevant):
14. Justification for the Duration of Extension Sought:
15. Name of the Guide : \_\_\_\_\_  
Contact No.: \_\_\_\_\_ Email : \_\_\_\_\_
16. Progress of Research Work (till date): *Enclose a separate sheet duly signed by the research guide.*
17. Probable date of submitting the thesis:

**18. Declaration of the scholar:**

All the foregoing statements made by me are true to best of my knowledge. I have read the rules and regulations of this University and I will honourably abide by them in the true spirit.

Full Signature of the scholar with date

**19. Recommendation by the Supervisor of the applicant:**

I certify that Shri./Smt \_\_\_\_\_ who is doing his / her research work for Ph.D. degree under my guidance would be able to submit his/her thesis on or before the deadline mentioned by him/her. I therefore, recommend that his /her application for 'extension of time for submission of Ph.D. thesis' to be considered.

Date:

Full Signature of Supervisor

Office Seal

**20. Declaration of the Departmental Research Committee of the Department:**

The Departmental Research Committee recommends that the above-mentioned applicant may be permitted for 'extension of time for final registration/submission of Ph.D. thesis' for the duration mentioned above.

Date:

Full Signature of the Chairperson of the  
Departmental Research Committee

Office Seal

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**For Office Use only:**

The above-mentioned applicant is permitted / not permitted (*strike off whichever is not applicable*) for 'extension of time for final registration/ submission of PhD thesis' for the period \_\_\_\_\_ to \_\_\_\_\_ as per Resolution No. \_\_\_\_\_ of the meeting of Standing Committee for Research dated \_\_\_\_\_

Date:

Academic Registrar

Office Seal

Cotton University

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**Instructions:**

1. Enclose a typed/hand written research progress report (till date) duly signed by the scholar and his research guide.
2. Recommendation of the Department Research Committee