

COTTON UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

www.cottonuniversity.ac.in :: +91-361-2733530 :: registrar@cottonuniversity.ac.in

Short Quotation Notice

“SQN No. CU/Systems/2017/002/...⁴⁸¹⁵”

Dt. 14th August, 2025”

Single Bid in sealed cover are invited for Supply and installation of SMF batteries for 10KVA online UPS at Cotton University from authorized dealer/distributors/etc. The following **Techno-Commercial** terms and conditions, which are the minimum criteria for this bids, shall be applied herein:

- The single bidding document pertaining to this notice, with sealed envelope must be super-scribed as **“Supply and installation of 42AH SMF battery for online UPS at CU: CU/Systems/2017/002/.... Dt. 14.08.2025”** and addressed to **“The Registrar, Cotton University, Panbazar, Pin-781001, Assam”**. The name and address of the bidder(s) must be mentioned in the Sealed Cover, which must be submitted during the office hours **on or before 11.00 AM of August 21, 2025** in the drop box arranged for the purpose. Bid Opening may be done by the same day at 11.30 AM in presence of the bidders.
- **Per Unit Price quoted by the bidder must be inclusive of all applicable taxes & duties & onsite delivery.**
- Quantum of Order will be based on the demand/requirement based.
- Documents, etc which must be placed inside the sealed cover are:- (i) Photocopy of Up-to-date **Trade License** (ii) Photocopy of valid **Certificate/Authorization** issued by the Manufacturer (iii) photocopy of **GST/ GST Filling documents** (iv) Photocopy of **Purchase Order/Work Order** of similar work for Govt. Org./Govt. University/ PSU (v) Price bid document as per **annexure-I** (vi) Copy of this **NIB/bidding documents** duly sealed & signed by the authorized signatory representing the bidder thereby implicating that all norms & conditions stipulated herein are unconditionally acceptable to the bidder.
- The University reserves the right to amend or withdraw any of the terms & conditions and also update /modify/supplement the minimum criteria / requirements at any point of time. Besides, the University reserve the right to accepts, consider or rejects any or all the bids/offer without assigning any reason in lieu thereof.
- Bidders who fulfil the minimum criteria of these bids, Financial Bids of will be Open for further evaluation.
- The law of the land shall be applying to the supply contract(s) / Purchase Order(s) arising out of this bid. All disputes in this connection and all matters arising out of the same shall be settled exclusively in the courts failing under the jurisdiction of Kamrup Metropolitan district authority.

(Dr. Arindam Garg)

Registrar
Registrar

Cotton University
Panbazar, Guwahati-781001, Assam

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Annexure- I

Schedule of Price:(Price Bid in separate sheet)

Category of Items Minimum Specifications	Brand / Make	Qty (Qty may vary based on requirements)	Unit price (inclusive of GST))	Total Price (inclusive of GST))
SMF Battery 12volt, 42AH	Amaron Quanta / Rocket	28		
Installation and Commissioning				
Buy back of scrap battery		28		
Total Payable amount after deduction of buyback price				

Name of the

Bidder:

Address of the

Bidder:

.....
Contact Number(s) of the **Bidder:**

.....
Full Name {in BLOCK Letters} of the **Authorized**

Signatory:

.....
Full Signature of the **Authorized Signatory** with Date:

Office Seal/Stamp:


Registrar
Cotton University
Panbazar, Guwahati-781001, Assam