

अप्रमत्तेन वेदव्यम्

COTTON UNIVERSITY

BIDDING DOCUMENT

FOR

**“Disinfection of overhead /underground water storage tanks
of Hostels, Administrative Building and all Departments of
Cotton University.**

PART – I

SINGLE BID

NIQ No. 09 Dt. 09.06.2025

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COTTON UNIVERSITY
PANBAZAR,
GUWAHATI – 781001

NOTICE INVITING QUOTATION No: 09

Sealed Quotation in Single bid system is invited for and on behalf of the Cotton University for “Disinfection of overhead /underground water storage tanks of Hostels, Administrative Building and all Departments of Cotton University.

Key details of the tender are furnished below-

Notice inviting tender No.	09
Name of the work	“Disinfection of overhead /underground water storage tanks of Hostels, Administrative Building and all Departments of Cotton University.
Estimate Amount	RS.2,38,951.00
Last date and time of receipt of tenders	16.06.2025 up to 14.00Hrs
Date and time of opening of bid	16.06.2025 , 15.00 Hrs
Date and time of opening of price bid	Will be intimated to the technically qualified bidders through email.
Completion period	15 Days

Terms and Conditions:

1. Price bid of only qualified contractors will be opened in presence of authorized bidder's representatives who choose to attend the opening of tender on the above specified date, time
2. In case the day of submission of the tenders happens to be holiday on account of Govt. notification, the submission & opening of the tenders shall automatically be extended to the next working day, the times specified remaining the same.
3. Any future clarification(s) and / or corrigendum (s) shall be communicated through the website. Therefore, the bidders are requested to regularly visit the website.
4. The University reserves the right to amend or withdraw any of the terms and conditions contained in the quotation Document including quantity of items to be supplied or to reject any or all tenders without giving any notice or assigning any reason. The decision of the University shall be final in this regard.
5. **Validity period:** The rates quoted in the tender shall remain valid for 180 days.
6. Complete Tender Document may be downloaded from the university's website www.cottonuniversity.ac.in. Interested contractors who have credentials to fulfil the Eligibility/ Qualifying criteria as detailed in item-9 below. Tenderers are

[Signature] *[Signature]*

requested to submit tenders as per the formats and guidelines given in this document.

7. Bidders are expected to examine all instructions, forms, terms & conditions, and specifications in the bidding document. Failure to furnish all information prescribed in the bidding documents or submission of bids not substantially responsive to the bidding documents in every respect may result in the rejection of the bid.

2. Scope of Work

The Present Scope of work is to take up the cleaning work of all type **overhead /underground water storage tanks of Hostels, Administrative Building and all Departments of Cotton University,**

a) Stage 1.Mechanical Dewatering: This process involve cleaning off dirt ,mud, algae from the walls ,manhole & surrounding and pumping out water ,removal of semi sludge with the help of submersible & sludge pump..

b) Stage 2. Removal of Sludge: In this stage all the sludge which has settled on the floor of the tank shall be sucked out using sludge pumping equipments and mud, sand & solid particles shall be removed from the tank with the help of sludge pump.

c) Stage 3.High pressure cleaning: Cleaning the walls & ceiling of the tanks using high pressure water jet machine which can create water pressure more than 100 bars.

d) Stage 4.Vacuum Cleaning: The remaining sludge shall be removed with the help of Industrial Vacuum Cleaner.

e) Stage 5.Application of anti bacterial spray: In the Fifth very important stage, the walls & ceiling shall be treated by spraying non toxic bio –degradable eco friendly antibacterial agent.

f) Stage 6. UV Radiation: In the final Stage, Final sterilization and disinfection shall be done using UV Radiation by the UV Radiator to kill any suspended or floating bacteria remaining in the tank.

Submission of Bid will be manual and as follows:-

3. The Price Bids of only the eligible bidders shall be opened in presence of their authorized representatives, on a date, to be intimated to them (the eligible bidders). The price bids of only those bidders will be opened whose bids have been found eligible as per the terms mentioned in the Special Conditions of Contract. Interested bidders are requested to carefully study the eligibility criteria stated in the Special Conditions of Contract. All eligibility conditions have to be satisfied on the date of submission of the bid and not on a later date. The date and time of opening of the technical bids/ price bids will not be postponed due to the non-presence of any bidder or his authorised representative.

a.Rejection of Bids: Canvassing by the bidder in any form, unsolicited letter and post tender correction, unsigned bids shall be summarily rejected and may lead to forfeiture of EMD. Conditional tenders will also be rejected. Cotton University reserves the right to cancel/reject any/all the tenders without assigning any reason thereof.

b.Completion period: The successful bidder will have to complete the works within Fifteen (15) days from the date of receipt of work order.

c.The authority of Cotton University may accept or reject any or all the bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The

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University, at its discretion, may change the quantity / upgrade the criteria / drop any item or part thereof at any time before placing the Purchase Order.

d. A bid submitted with false information will not only be rejected but also the EMD submitted by the bidder will be forfeited. Further, the bidder may be debarred from participation in future tendering process.

4. Submission of Quotation:

Technical Bid :

- i) Original set of quotation documents, General information & term & conditions, Technical specification etc. and along with following supporting documents:
- ii) Valid Copy of Firm registration Certificate.
- iii) Affidavit giving name and address of the proprietor in case of proprietorship firm.
- iv) Valid GST Registration.

Registrar,
Cotton University

COTTON UNIVERSITY

Submission of Tender

From :

To
The Registrar
Cotton University
Panbazar, Guwahati – 781 001

I / We hereby Quotation for execution of the work of “–overhead /underground water storage tanks of Hostels, Administrative Building and all Departments of Cotton University,

a) Stage 1.Mechanical Dewatering: This process involve cleaning off dirt ,mud, algae from the walls ,manhole & surrounding and pumping out water ,removal of semi sludge with the help of submersible & sludge pump..

b) Stage 2. Removal of Sludge: In this stage all the sludge which has settled on the floor of the tank shall be sucked out using sludge pumping equipments and mud, sand & solid particles shall be removed from the tank with the help of sludge pump.

c) Stage 3.High pressure cleaning: Cleaning the walls & ceiling of the tanks using high pressure water jet machine which can create water pressure more than 100 bars.

d) Stage 4.Vacuum Cleaning: The remaining sludge shall be removed with the help of Industrial Vacuum Cleaner.

e) Stage 5. Application of anti bacterial spray: In the Fifth very important stage, the walls & ceiling shall be treated by spraying non toxic bio –degradable eco friendly antibacterial agent.

f) Stage 6. UV Radiation: In the final Stage, Final sterilization and disinfection shall be done using UV Radiation by the UV Radiator to kill any suspended or floating bacteria remaining in the tank.

” as per Quotation within the time schedule mentioned therein as separately signed and accepted by me / us, at the schedule of rates quoted by me / us for the whole work accordance with Notice Inviting Quotation

1. It has been explained to me / us that the time stipulated for job and completion of works in all respects and in different stages mentioned in the “Time schedule” of completion of job and signed and accepted by me / us is the essence of the Contract. I / We agree that in the case of failure on my / our part to strictly observe the time of completion mentioned for jobs or any of them and to the final completion of works in all respects according to the schedule set out in the said “Time Schedule of Completion of Job”, I / We shall pay compensation to the Owners as per provision and stipulations contained General conditions of Tender and I / We agree to recovery being made as specified therein. In exceptional circumstances extension of time which shall always be in writing may, however, be granted by the Engineer-in-Charge at his entire discretion for some items of work, and I / We agree that such extension of time will not be counted for the extension of completion dates stipulated for job and for the final completion of works as stipulated in the said “Time Schedule” of Completion of Jobs.
1. I / We agree to pay the earnest money and security deposit and accept the terms and conditions laid down in the memorandum below in this respect.

Same

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MEMORANDUM

(a) General description of work

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(d) Time allowed for starting work:

Seven days from the date of issue of letter of acceptance of the tender

2. Should this tender be accepted I / We hereby agree to abide by and fulfill all terms and conditions referred to above and in default thereof, to forfeit and pay to the Owner or its successors or its authorized nominees such sums of money as are stipulated in conditions contained in Notice Inviting Tender and other tender documents.

3. If I / We fail to commence the work specified in the memorandum in para (3) above, or I / We fail to deposit the amount of security deposit specified in the Memorandum in para (3) above, I / We agree that the said Owner and its successors without prejudice to any other right or remedy be at liberty to forfeit the said earnest money in full otherwise the said earnest money shall be retained by Owner, towards the security deposit specified in para (3) above. The said Owner shall also be at liberty to cancel the notice of acceptance of tender if I/We fail to deposit the security amount as aforesaid or to execute an agreement or to start work as stipulated in the tender documents.

I / We enclose herewith evidence of my/ our experience of execution of work of similar nature and magnitude carried out by me/ us in the prescribed proforma.

Date.....day of.....2025

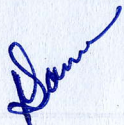
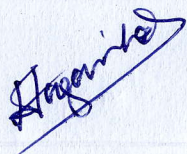
Witness :

Name in Block Letters:

Address :

Firm

Signature of Tenderer(s), with the seal of



PROPOSAL PARTICULARS & VENDOR INFORMATION

1. Full Name & Address of bidder :
2. Telephone no./Mobile no :
3. Quotation proposal date :
4. Quotation validity period :
5. Name and designation of the officer of the tenderer to whom all reference shall be made for expedition's technical co-ordination. :
6. Particulars of past experience of execution of similar projects furnished? :
7. GST No :
Copy of the GST Registration certificate enclosed?
8. PAN No :
Copy of PAN Card enclosed? :

**Seal & Signature of the
tenderer**

