



# COTTON UNIVERSITY

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No.: CU/REGOFF/2017/017/ 7529 A

Date: 3<sup>rd</sup> July, 2023

## NOTIFICATION

In pursuant to the Res. No. EC/2023/29/2 of the Executive Council in its 29<sup>th</sup> meeting held on 22 June, 2023 the following policy documents are notified and implemented in Cotton University with immediate effect.

Sl. No.	Policy Name
1	Cotton University Research Policy
2	Policy for the Students' Grievance Redressal Mechanism, 2023
3	Policy for Students' Fellowship, 2023
4	Policy for Slow and Advanced Learners
5	Policy document on Intellectual Property Rights, 2023
6	Policy document for granting financial support to university teachers for attending national and international conferences/ seminars/ workshops/ symposia under faculty development programme (FDP)
7	Policy Documents on In-House Research Project & Guidelines
8	Guidelines for In-House Departmental Projects

This has been issued with approval of the Hon'ble Vice Chancellor, Cotton University subject to the post facto approval of the Executive Council.

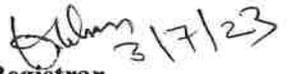
  
Registrar

Memo No.: CU/REGOFF/2017/017/ 7529 (A) (H)

Date: 3<sup>rd</sup> July, 2023

Copy for information to:

1. Pro-Vice Chancellor, CU for kind information.
2. PS to Vice Chancellor for kind appraisal of the Hon'ble Vice Chancellor, CU
3. All Deans of CU for kind information.
4. All Officers/ HoDs of CU for kind information.
- ✓ 5. Coordinator, IQAC for kind information.
6. CSM to upload the notice in CU website with the Policy documents.
7. Notice Board
8. Office File

  
Registrar 3/7/23



**Cotton University  
Research Policy**

**Panbazar, Guwahati-781001**

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# **COTTON UNIVERSITY**

## **Cotton University Research Policy**

### **1. Preamble**

Cotton University is committed to fostering a sustainable research culture among the faculty members, students and staff. The cornerstone for quality research for any institution/university is a holistic research policy that establishes a conducive environment for academic staff and researchers. Universities are ideally situated for providing an invaluable source of expertise in research and education to drive and lead the cross-sectoral implementation of the Sustainable Development Goals (SDGs) while being considered neutral and influential. In the current context, the role of universities is expanding to encompass and embrace their capacity to collaborate with governments and communities to achieve societal impact. Cotton University has a long history, starting as an educational establishment focusing on teaching, subsequently assuming the knowledge-creation (research) mission and more recently devoting itself to the third mission of engagement with society and polity. Cotton University, therefore, aspires and strives to generate, translate and disseminate knowledge relevant to achieving the goals for a sustainable future and to work with policy-makers and other stakeholders to identify policy priorities/problems, assess policy options, implement solutions and evaluate policies. The university also believes in equal access to tertiary education, as part of promoting lifelong learning opportunities for all through its research, innovation and outreach activities.

Thus, Cotton University's research policy aims to foster and support all of its student's aptitude for research and innovation while also contributing as a medium for social outreach and progression. The guidelines ensure that all research activities are guided by the University's Mission and Vision statements.

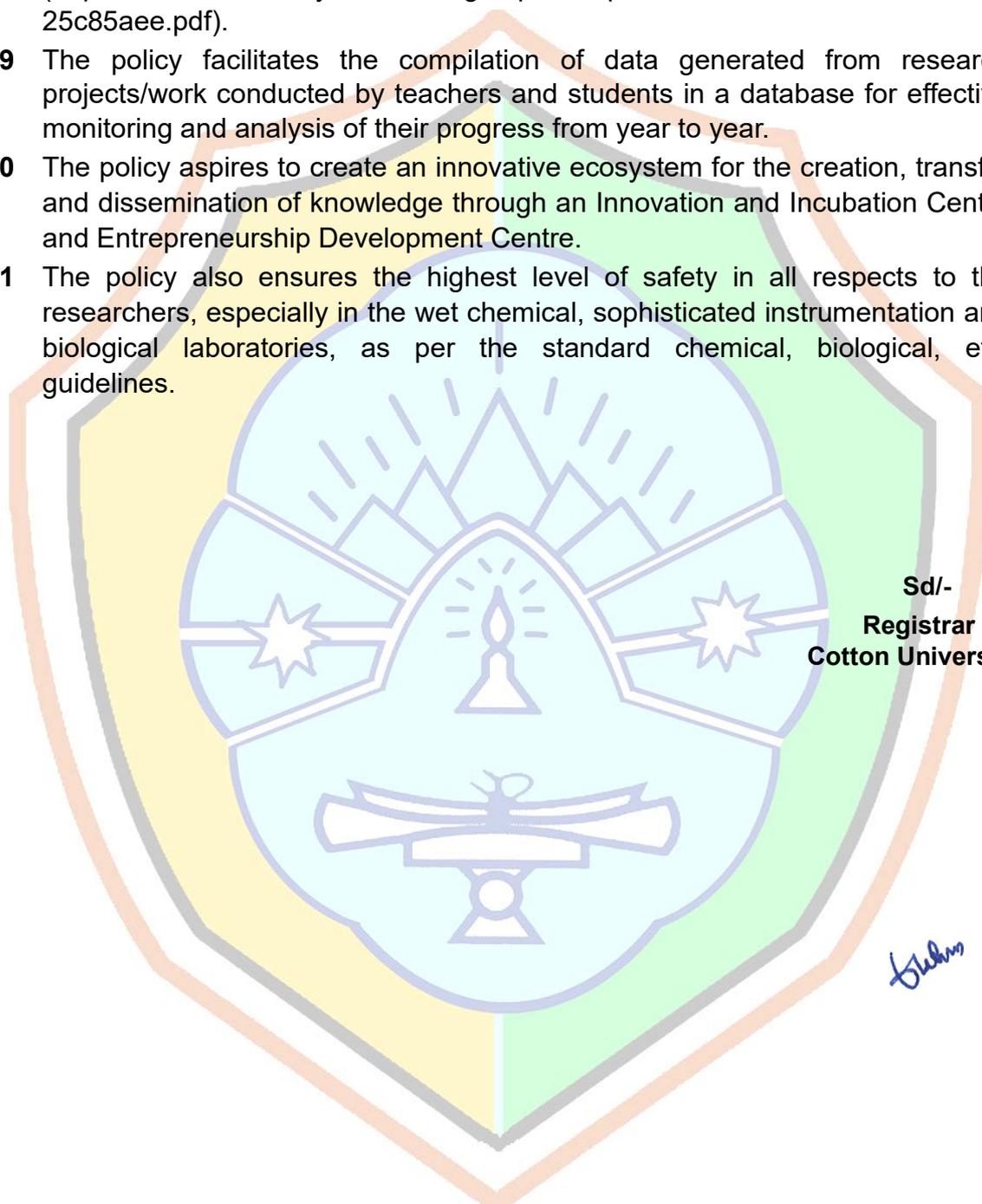
### **2. Policy Statement of research activities**

The research policy statements of Cotton University are as follows.

- 2.1** Cotton University's research policy envisages propelling the University as the harbinger of holistic multi-disciplinary education in the region driven by Research, Innovation, and Societal engagement for the generation of collaborative knowledge, knowledge co-production or co-creation, which has the potential to increase the societal impact of research through dynamic, locally adaptive partnerships
- 2.2** The policy desires to highlight Cotton University as a part of a global knowledge hub through its education, research, innovation and engagements.
- 2.3** The policy also emphasizes the pursual of cutting-edge basic, targeted, and/or applied, multi and inter-disciplinary research in all domains of its studies.
- 2.4** The policy aspires to promote interdisciplinary and multi-disciplinary research by encouraging and undertaking such collaborative research projects among the University faculties, in line with the National Education Policy 2020, and to set up Interdisciplinary and Multi-disciplinary Research Centres, specialized for this purpose.

- 2.5 The research policy promotes and encourages collaborations with other appropriate International, National and Regional academic/research institutions, stakeholders, communities, NGOs and Industries.
- 2.6 It also promotes University-Industry interactions through its cutting-edge research and societal impact which is highly relevant to the industry.
- 2.7 It aims to conduct such advanced research in a transparent, accountable, and ethical manner (under the purview of the University's Institutional Human Ethical Committee, Institutional Bio-Safety Committee and Institutional Animal Ethics Committee as required and deem fit).
- 2.8 It facilitates the promotion of research culture among deserving members by granting study leave, special leave, sabbatical leave, duty leave etc. and providing seed money, best research award, incentives, grants for outreach programmes etc.
- 2.9 The policy inclines the University to establish different sophisticated instruments and research laboratories including one Central Instrumentation Centre (CIF) for facilitating quality research outputs.
- 2.10 The research policy of the University facilitates the establishment of a dedicated Research and Development Cell (RDC), as mandated by UGC, which in turn is governed by the Research Advisory Council (RAC) for providing proper coordination and for facilitating all research activities of the University. (Notification No. CU/R&D/RDC/2022/08/01 dated 05.05.2022)
- 2.11 It encourages the researchers of the University to engage in peer-reviewed publication of their fruitful research works in reputed academic journals and facilitates the presentation of their research works through various academic events such as workshops /seminars /conferences.
- 2.12 It also ensures that the outcomes of such research are correctly disseminated to influence the audience across the globe and used for societal upliftment.
- 2.13 The policy provides safeguards to the created knowledge and developed processes, technologies and products through Intellectual Property Rights (IPRs) to the inventor(s).
- 2.14 The policy is equally applicable to all the employees and students of the University, who are involved in any form of research activity of the University.
- 2.15 This research policy also provides individual researchers of the University complete freedom to select and engage his/her research area of work including interdisciplinary/multidisciplinary research, and to seek collaboration from other researcher(s) in the University or/and outside the University for their works.
- 2.16 The policy also offers freedom to express the researchers' own opinions, explanations, theories, and conclusions for their findings in their research reports, but they are mandated to acknowledge and mention their affiliation with Cotton University in such reports including books, research papers, book chapters, articles, technical reports, and any on-line or off-line reports.
- 2.17 The policy strictly forbids any kind of misconduct, falsification, plagiarism and dishonesty in research by its researchers and emphasizes the adherence to ethics in research.

- 2.18** The policy provides a set of separate guidelines for conducting research, especially under sponsored research projects as well as consultancy projects in the University  
(<https://cottonuniversity.ac.in/storage/uploads/pdf/f6107815cf02e07182f9c68925c85aee.pdf>).
- 2.19** The policy facilitates the compilation of data generated from research projects/work conducted by teachers and students in a database for effective monitoring and analysis of their progress from year to year.
- 2.20** The policy aspires to create an innovative ecosystem for the creation, transfer and dissemination of knowledge through an Innovation and Incubation Centre and Entrepreneurship Development Centre.
- 2.21** The policy also ensures the highest level of safety in all respects to the researchers, especially in the wet chemical, sophisticated instrumentation and biological laboratories, as per the standard chemical, biological, etc. guidelines.



Sd/-  
Registrar  
Cotton University

*Signature*

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